**APPENDIX B**

**UPPER BANN U3A**

**PURCHASING CONTRACT DOCUMENT**

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|  |  |
| --- | --- |
| Date |  |
| U3A Group Leader |  |
| Name of Provider of Service etc |  |
| Description of Service to be Provided. |  |
| Duration of Service to be Delivered. |  |
| Experience of Provider |  |
| Cost of Service |  |
| Public Liability Insurance |  |
| Signed by U3A Group Leader |  |

**UPPER BANN U3A**

**PURCHASING CONTRACT DOCUMENT**

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|  |  |
| --- | --- |
| Signed by U3A Committee Member |  |
| Signed by Service Provider |  |